

Minutes of the Ordinary Council Meeting of St Mewan Parish held in St Marks Church Hall, Sticker on the 17th July 2018 commencing at 7.00pm

Present

Cllr Kneller (Chairman) Cllr Mrs Tarbox (Vice Chair), Cllr Mrs Ringrose, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Wallis, Cllr Harrison, Cllr Passmore, Cllr Nicklin, Cllr Jannaway

In Attendance

Wendy Yelland – Clerk

Public Attendance

June Simpson, Louise Bland, Martin Vick, Karl Ford, Paul Bullock, Brian Kellow, Mr Tolliday, Mr Simpson, Mr Peathyjohns, Lisa Neal, Mr and Mrs Howell, Mr & Mrs D Hull

OC24/18 Apologies

Cllr Holman, Cornwall Cllr Mrs Mackrory. Received and duly accepted.

OC25/18 Declarations of Interest

None

OC26/18 Dispensation Requests

None

OC27/18 Public Participation

Members of the public were invited to speak.

Representatives of the Hewas water Action Group and the Polgooth Protection Group addressed the council to express their ongoing concerns relating to Situ 8, the local housing need survey and its relationship with St Mewan Parish Council.

Mr Tolliday queried an item at the last Planning meeting. The Goffin ought to be used as a dog walking area.

Mr Kellow is confused over the relationship between St Mewan Parish Council and Situ 8 regarding the purpose of a survey and how it is related to the site at Polgooth with Ocean Housing.

The Chairman thanked everyone for their comments and closed the public participation.

OC28/18 Council Meeting Minutes

RESOLVED to approve the minutes of the Council Meeting held on the 13th June 18 as a true and accurate record of the circulated and amended minutes as corrected. Prop Cllr Harrison, sec Cllr Mrs Tarbox.

OC29/18 Matters Arising (for reporting and information only)

FC41/16 – Pending

FC81/16 – Pending

FC72/17 – Legals in progress

FC73/17 – Legals in progress

FC74/17 – Legals in progress

EX07/17 – In progress

EX08/17 – In progress

FC96/17 – Comm Speed watch group - Completed

FC97/17 – In progress

FC130/17 -Comm Speed watch equipment

FC152/18 – Completed



FC153/18 – Comm Speed watch deferred - awaiting info from CC
 FC160/18 – Completed
 FC195/18 – Instructed to carry out works and awaiting date
 FC198/18 - In progress
 FC199/18 – In progress
 FC201/18 – Completed
 FC203/18 – Advised
 FC222/18 – In progress
 AC14/18 – In progress
 AC17/18 – In progress
 AC23/18 – In progress
 AC25/18 – In progress
 AC27/18 – In progress
 AC35/18 – In progress
 AC36/18 – June agenda item
 AC41/18 – In progress
 OC10/18 – Completed
 OC10/18 – Report circulated
 OC11/18 – In progress Cllr Wallis
 OC12/18 – WW1 seat delivered
 OC13/18 – Completed
 OC17/18 – Attended training
 OC18/18 - Completed

OC30/18 Committee Meeting Minutes (prev circulated)

- a) Planning – 27th June 18
- b) Playing Fields – 27th June 18
- c) Rights of Way – 27th June 18

NOTED

OC31/Terms of Reference Playing Fields and Rights of Way

RESOLVED to approve the Terms of Reference previously circulated for 2018/19
 Prop Cllr Kneller, sec Cllr Harrison.

OC32/18 Cllr training

RESOLVED to approve Cllr training within the approved budget for 2018/19. Prop Cllr
 Kneller, sec Cllr Wallis.

OC33/18 Internal Auditor

RESOLVED to appoint the services of Hudson Accounting for 2018/19 year end accounts.
 Prop Cllr Passmore, sec Cllr Jannaway. **Action: Clerk to instruct**

OC34/18 GDPR

RESOLVED to approve the Data Retention of Documents Policy as previously circulated
 with the addition of the Neighbourhood Plan grant applications. Prop Cllr Wallis, sec Cllr Mrs
 Tarbox. **Action: Clerk**

OC35/18 Speeding and Traffic Update

The Community Speed watch group is now active with three parish council volunteers who
 have attended the required training, two supervised sessions on how to use the speed guns
 and completion of logs, with third session completing this week. All sites need to be risk



assessed by the police in the first instance and a request has been made for a risk assessment to be carried out in a suitable location on the A3058 in Trewoon. St Mewan Lane doesn't meet the criteria to reduce the speed limit, however Highways have confirmed in writing they are putting in measures in the attempt to alleviate some of the issues on St Mewan Lane.

After the site meeting on the 13th July 18 and in view of the action now being taken by Highways members agreed to no longer proceed with action ref minute no OC10/18.

Mobile Speed Sign – Members received three quotes for a speed device, as per minute no OC10/18 and in view of the report previously circulated and costings it was

RESOLVED and appoint Swarco Ltd as the preferred supplier as per quotation. Prop Cllr Kneller, sec Cllr Harrison. **Action: Clerk**

Mobile Speed Sign - Discussion on the additional associated expenditure required and it was **RESOLVED** to appoint SSE as the preferred contractor to install the pole as per quotation and location as per photograph provided. Prop Cllr Kneller, sec Cllr Nicklin. **Action: Clerk**

OC36/18 Planning Report

- a) Cllr Mrs Tarbox Chairman of Planning requests to members now the Neighbourhood Plan has been formally adopted it is important that Terms of Reference are established to incorporate the St Mewan Neighbourhood Plan, to ensure there is a clear and open process on how planning applications are received.

RESOLVED the Planning Committee establishes Terms of Reference and any other associated protocols and subsequently making recommendations to Full Council. Prop Cllr Tarbox, Cllr Wallis. **Action: Clerk and Planning Committee**

OC37/1 Situ 8 Housing Survey

- a) Members received the 2nd draft from Situ 8 and all requests for changes from the previous Parish Council meeting has been made. Members observations were made on the 2nd draft which now reads Hewas water Housing Survey, concerns with the new data protection changes, the distribution of the survey as not everyone has access to internet, a paper copy to every household would be more suitable.

RESOLVED the survey title should read St Mewan Parish Survey and the council would not bear any expenditure towards the survey. Prop Cllr Kneller, Cllr Mrs Tarbox. **Action: Clerk**

- b) The Chairman gave a wide range of explanation on how the engagement of a survey is appropriate and required for the electors of the parish.

RESOLVED to delegate the management of Situ 8 Housing Survey to the Planning Committee including any actions for the completion of the process. Prop Cllr Kneller, sec Cllr Passmore. **Action: Planning Committee**

- c) **RESOLVED** to delegate consideration of the initial survey findings to the Planning Committee to be considered in conjunction with the Neighbourhood Plan and make draft recommendations to full council, prior to any further engagement with stakeholders. Prop Cllr Kneller, sec Cllr Jannaway. **Action: Planning Committee**
- d) **RESOLVED** to defer any other housing survey until such time the report is reviewed from Situ 8. Prop Cllr Mrs Tarbox, sec Cllr Wallis.

OC38/18 Calloo Ltd

Clerk gave members an update on the repairs and re-instatement of ground. The repairs are being carried out by AI w/c 23rd July 18 and although the local contractor has agreed directly with the company on re-instatement of ground this cannot be completed due to the conditions of the ground at the moment.

A request has been made for further payment and it was



RESOLVED to pay £4000. Prop Cllr Passmore, sec Cllr Jannaway. **Action: Clerk**

OC39/18 Public Space Protection Orders

Members received the analysis on the poll for The Goffin. It was proposed by Cllr Kneller the same approach is adopted as for all Playing Fields and a quotation is sought for new signage in The Goffin, sec Cllr Mrs Tarbox. **Action: Clerk**

OC40/18 Financials

- a) **RESOLVED** to approve the June 18 pay schedule as presented for Bacs and cheque signing. Prop Cllr Kneller, sec Cllr Mrs Mitchell.
- b) **RESOLVED** to approve the retrospective payment to Caloo Ltd of 7500.00
- c) **RESOLVED** to approve and vire 15,000 from EMR's to the General Fund. Prop Cllr Kneller, sec Cllr Passmore.
- d) **RESOLVED** to approve the budget change to reflect receipt of monies into Playing Fields Cost Code within the accounting procedures. Prop Cllr Kneller, sec Cllr Mrs Tarbox.
- e) **RESOLVED** for the monthly payment to Microsoft Office 365 to be met directly via the Parish Council's bank account. Prop Cllr Kneller, sec Cllr Wallis.

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| Income: 1236.15 | Expenditure: 20090.44 |
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OC41/18 Correspondence received up to the time of meeting and previously circulated (for information only)

Email

21st June

1. St Austell & Mevagissey Community Network Panel and AGM - Thursday 28th June 18
2. CC – CNP meeting
3. Weekly Planning and Decision Lists w/e 22/6/18

29th June

4. Weekly Planning and Decision Lists w/e 29/6/18
5. CALC News Round up 29/6/18

4th July

6. CC Neighbourhood Plan Bulletin

6th July

7. ICO Newsletter
8. Weekly Planning and Decision Lists w/e 6/7/18

11th July

9. CC Devolution Bulletin
10. Steve Double MP – July Newsletter

13th July

11. Weekly Planning and Decision Lists w/e 13/7/18

12. Via Website Email - Tree trimming. Cllr Wallis has inspected and suggests the Parish Council contractors provides a report and quotation. To agenda item.

13. Via Website Email - Parking issues at St Mewan school.

14. Via Website Email - Parking space outside The Chapel in Polgooth.

16. Via Website Email – Weed Control

17. Email - Hazard due to dislodged stone in St Mewan Lane

18. E mail - Parish to immediately clear two footpaths



- 19.Email - Dogs and dog excrement in Sticker Activity Park
- 20.E mail – Misuse of play equipment in Trewoon
- 21.E mail – Request for dog waste bin in St Mewan Lane
- 22.Letter – No strimming being carried out at Polgooth Chapel
- 23.E mail via CC – Complaint from resident re overgrown footpath. This was not on the CC schedule. Clerk has instructed contractors
- 24.Email – Tregorrick Rd closure – members may make their personal views known
- 25.Phone call and E mail – Crumbling footpath outside residents’ property in Trewoon

NOTED

OC42/18 Matters of Interest in the Parish

- Cllr Mrs Tarbox attended Chairmanship training with Cllr Jannaway and Cllr Holman and found it to be a useful workshop
- Cllr Mrs Padley has emails re speeding in Hewas water
- Cllr Nicklin – letter and photographic evidence sent to Parking Enforcement re St Mewan Lane
- Cllr Wallis – The Neighbourhood Plan website is now closed down

OC43/18 Planning Application PA18/06243 for a non-material amendment to planning permission PA18/02016.

Members have no objections for a non- material amendment, however they wish to raise concerns and report to CC the applicant has cut through an opening in the Cornish hedge. The Neighbourhood Plan and Cornwall Council seeks to protect Cornish Hedges from decimation and this was not originally shown in the applicant’s construction plans.

RESOLVED the Clerk writes to CC. Prop Cllr Mrs Tarbox, sec Cllr Wallis.

OC44/18 Public Bodies (Admission to Meetings) Act 1960.

No confidential item to be discussed.

There being no other business to be transacted the Chairman closed the meeting at 8.30 pm

Signed.....

Chairman of Full Council

Date.....

Full Council Members

- Cllr Kneller – Chairman
- Cllr Mrs Tarbox – Vice Chair
- Cllr Mrs Mitchell
- Cllr Mrs Padley
- Cllr Mrs Ringrose
- Cllr Nicklin
- Cllr Passmore

- Cllr Holman
- Cllr Jannaway
- Cllr Harrison
- Cllr Spencer
- Cllr Wallis

