



# ST MEWAN PARISH COUNCIL

Parish address: Kerenza, The Chase, Sticker, St Austell PL26 7HL  
Telephone: 07727 603448

11<sup>th</sup> July 2018

## To all Members

Dear Sir or Madam,

You are hereby summoned to attend the **Ordinary Council Meeting** of the Parish, to be held at **St Marks Church Hall** on **Tuesday 17<sup>th</sup> July 18** commencing at **7.00pm** for the purpose of transacting the following business.

Yours faithfully

*Wendy Yelland*

Mrs W Yelland  
Parish Clerk/RFO  
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## AGENDA

1. **Apologies**
2. **Declarations of Interests**
3. **Dispensation Requests**
4. **Public Participation <sup>1</sup> to include:**
  - a) *Cornwall Cllr's Report*
5. **Council Meeting Minutes**  
*To approve the minutes of the meeting held on the 13<sup>th</sup> June 18 (prev circulated)*
6. **Matters Arising (For reporting and information only)**
7. **Committee Meeting minutes (prev circulated) and to approve any recommendations made therein:**
  - a) *Planning – 27<sup>th</sup> June 18*
  - b) *Playing Fields – 27<sup>th</sup> June 18*
  - c) *Rights of Way – 27<sup>th</sup> June 18*
8. **Terms of Reference – Playing Fields & Rights of Way**  
*Members to approve as per recommendation*

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<sup>1</sup> Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 10 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.

## **9. Cllr training**

*Approval of expenditure within allocated budget of training requests received*

## **10. Internal Auditor**

*To re-appoint Hudson Accounting for 18/19*

## **11. GDPR**

*a) To approve Data Retention of Documents Policy*

## **12. Speeding and Traffic Issues update**

*a) A3058*

*b) St Mewan Lane/St Mewan School*

*c) Community Speed Watch*

*d) Mobile Speed Sign - Members to receive 3 quotations and information (prev circulated), resolve to appoint a supplier*

*e) Mobile Speed Sign - Consider and approve additional associated expenditure required*

*f) Location*

## **13. Planning Report**

*a) Members to receive Chairman's Report*

*b) Approval for a working party of the Planning Committee to report back to Full Council with recommendations of Terms of Reference and other associated protocols*

## **14. Situ 8 Housing Survey**

*a) To receive 2<sup>nd</sup> draft and correspondence from Situ 8, agree any actions and associated expenditure*

*b) To delegate the management of Situ 8 Housing Survey to the Planning Committee, including any actions for the completion of the process*

*c) To delegate consideration of the initial survey findings to the Planning Committee to be considered in conjunction with the St Mewan Neighbourhood Plan and make draft recommendations to full council in due course, prior to any further engagement with stakeholders*

*d) To defer discussion on any other housing survey until such time the report is reviewed from Situ 8*

## **15. Caloo Ltd**

*To discuss and consider payment of balance outstanding*

## **16. Public Space Protection Order**

*Members to consider information from poll questionnaire on the Goffin and discuss how best to proceed*

## **17. Financials**

*a) To approve June 18 pay schedule as presented*

*b) Retrospective approval of necessary payment to Caloo Ltd of 7500.00*

*c) Approval to vire 15,000 from EMR's to General Fund*

*d) To approve 18/19 budget change to reflect receipt of monies into P Fields Cost Code within the accounting procedures*

*e) Monthly payment of Microsoft Office 365 to be met by St Mewan Parish Council*

## **18. Correspondence received up to the time of meeting (For information only)**

## **19. Matters of Interest in the Parish. (For information only)**

**20. PA18/06243 Application for a non-material amendment** Following grant of planning permission **PA18/02016**. Amendment sought - Change hipped glass roof of proposed sunroom to a zinc flat roof with hipped glass lantern.

## **21. Public Bodies (Admission to Meetings) Act 1960.**

*To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.*

## **22. Confidential**

*Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.*