

Minutes of the Ordinary Council Meeting of St Mewan
Parish held in St Marks Church Hall, Sticker on
Wednesday 7th February 2018 commencing at 7.00pm

Present

Cllr Kneller (Chairman) Cllr Mrs Tarbox (Vice Chair), Cllr Mrs Ringrose, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Wallis, Cllr Holman, Cllr Wynn, Cllr Nicklin, Cllr Jannaway, Cllr Passmore, Cllr Harrison

In Attendance

Wendy Yelland – Clerk

Public Attendance

PCSO Ally Relf, Cornwall Cllr Cherilyn Williams, Mrs A Moody, Mr Glen Humphries, Mr Tolliday

The Chairman welcomed everyone.

FC165/18 Apologies

Cllr Spencer. Duly received and accepted.

FC166/18 Declarations of Interest

None

FC167/18 Dispensation Requests

None

FC168/18 Public Participation

Police report – 7th Dec 18 – 31st Jan 18

- 2 x Common Assault
- 1 x Non-counting action fraud
- 2 x Malicious Communication
- 1 x Theft
- 1 x Burglary
- 2 x Assault ABH
- 1 x Dog dangerously out of control
- 1 x Take a motor vehicle without the owner's consent

Total 11

- 3 x Offenders known/ arrested/charged/cautioned
- 4 x Trewoon
- 4 x Sticker
- 2 x Polgooth
- 0 x Hewaswater
- 0 x Trelowth
- 0 x St Mewan
- 1 x Lanjeth

Over the last month there have been 19 calls in the Trewoon area and some logs reported are as follows:

Road Related Offence 5, RTC 2, Domestic 3



During the last month there have been 31 calls from the St Mewan, Polgooth and Sticker area, some logs as follows:
Vulnerable 7, Domestic 4, Missing Person 1, Highway Disruption 7

Due to a decrease in St Austell's neighbourhood policing team, I will no longer be able to supply the parish council with monthly reports and attend meetings. St Austell and the surrounding areas are currently supported by 5 operational PCSO's and will be working as a team to cover all areas.

All crime reports need to be phoned into 101 or 999 as appropriate for a member of the neighbourhood team to deal with.

PCSO Relf expressed she can still be contacted on any urgent matters. The Neighbourhood Policing is decreasing and there is now only 5 PCSO's to cover the whole of St Austell including the clay areas. Neighbourhood Officers is now reduced to one with currently no sergeant. By the year 2020 there will only be 150 PCSO's for Devon and Cornwall compared to 270 officers now. There is information on the Devon & Cornwall Website of crimes in the area, however this won't be as detailed as the reports and could be out of date.

The chairman thanked the PCSO for all the support given and reassuring to know she is still contactable.

Questions were invited.

Cllr Wynn is the Neighbourhood Watch Co-Ordinator in Trewoon and visited St Austell Police Station to obtain a contact name of who is running the Neighbourhood Watch. There was insufficient information given in the station other than to access the internet, subsequently the NHW was not registered and is now registered in Scotland. PCSO Relf confirmed PCSO Carpenter is the NHW contact.

Mr Glen Humphries gave a brief presentation on his family run business with a work force of 14 employees and been trading for 16 years offering regular grass maintenance, drainage works, landscaping with an additional company in Tree Surgery. The Chairman confirmed to council the references obtained were first class and expressed how important it is to communicate with the clerk on work schedules. Thanked Mr Humphries for attending. Clerk to send a letter of appointment under ref Minute No FC141/17.

Cornwall Cllr Cherilyn Williams

Vegetation - Hedges have been cut between Meadow Park and Edgecumbe Green

St Mewan Lane - Site visit in St Mewan at peak time with Portfolio Holder of Transport

St Mewan School - The Fire Service sent first response trucks to St Mewan School at peak times and obtained some good images for leaflet distribution for action week at St Mewan School commencing 19th March 18. Mt Charles School will also be included.

Electoral Review - Thank you to the St Mewan PC working party for their input. The Panel has had several lengthy meetings to try to finalise a scheme of 87 councillors to Full Council on 13th Feb. St Mewan is the only division in the whole county which comes in at 89%. There are many divisions in the east of the County which are on the high side. There is a proposal of a scheme for 88 councillors which adds an extra councillor in this area. If this is approved, the new figures bring our number into the correct range.



Footpaths – It was brought to my attention that all footpaths and ancient rights of way need to be mapped by 2026 or they will be lost forever.

Community Chest - Any applications will be need to be submitted by the 16th Feb 18. I have a couple outstanding to approve.

Mrs A Moody – As a resident I am extremely concerned that a very bad accident recently occurred in St Mewan Lane with a vehicle hitting the wall of the church. The consequences could have been far more serious had there been pedestrians. There needs to be more application of care when driving and the police are fully aware St Mewan Lane is used as a rat run. Having a disabled member of my family I am forced to access a very dangerous road when pushing a wheelchair due to the pavement simply not being wide enough. St Mewan Lane needs improvements to make this safe when walking to school. Possible solutions would be some form of traffic calming. There is also an issue with excessive speed of Biffa vehicles exacerbated by water run - off from the fields, creating slippery driving conditions. Mrs Moody is willing to assist in monitoring vehicle movement data.

Mr Tolliday – Refer to email sent to the clerk. Thank you for bringing the footpath and website matters to council's attention. Mr Tolliday confirmed he will further investigate and report back to the clerk. The clerk thanks Mr Tolliday for his assistance.

FC169/18 Amendment to Council's Standing Orders – 3

It was

RESOLVED to approve Unitary Councillors who may be invited to speak on any agenda item at the discretion of the Chairman. Prop Cllr Holman, sec Cllr Wallis. All in favour. **Action: Clerk to amend Standing Orders**

FC170/18 Council Meeting Minutes

It was

RESOLVED to approve the minutes of the Ordinary Council Meeting held on the 10th January 18 as a true and accurate record. Prop Cllr Nicklin, sec Cllr Jannaway. All in favour.

FC171/18 Matters Arising (For reporting and information only)

FC41/16 – Scouts Assoc Deed – signed by Mr P Williams. Chairman's signature required. Linked to FC103/16 – Whirlybobs cannot meet until the new year.

FC42/16 – Cube garage cancelled meeting – Parish Council to arrange another date.

FC64/16 – St Mewan School – Pending

FC81/16 – To agenda item

FC83/16 – Verges meet 26th Sept. Maps sent of Trewoon. Awaiting others

FC121/16 – Outstanding items on Playing Fields a) signage query, in progress

FC72/17 – Legals in progress

FC73/17 – Legals in progress

FC74/17 – Legals in progress

EX07/17 – Additional advice required

EX08/17 – Additional advice required

FC96/17 – Comm Speedwatch group – awaiting response from CC and Police Authorities

FC97/17 – Sticker Car Park - In progress



FC98/17 – In progress
 FC130/17 -Comm Speedwatch
 a) In progress
 FC131/17 – Draft Local Boundary Response Agenda 7th Feb 18
 FC145/18 – Agenda Item 7th Feb 18
 FC150/18 – Precept submitted and accepted
 FC152/18 – Public Consult ends 2nd March 18
 FC153/18 – Deferred - awaiting info from CC
 FC154/18 – Agenda item 7th Feb 18
 FC155/18 – To action allotment quotations
 FC157/18 – Completed
 FC160/18 – To action

FC172/18 Committee Meeting minutes

To approve the recommendations made therein of:

a) Planning – 10th and 25th January 18

NOTED

FC173/18 Speeding and Traffic Issues

Community Speed Watch – Cllr Kneller generalised on where the PC are to date. It was resolved at the November 17 meeting the PC would purchase the necessary speed equipment, the training, identified volunteers from the council and the community required to move the project forward and is disappointing the PC have incurred barriers to progress the project forward. There is a Community Network Meeting with a session designated to Community Speedwatch on the 26th Feb 18 commencing at 10.00am. Mrs Moody would like to attend. **Action: Clerk to email details**

St Mewan Lane – Cllr Nicklin is disappointed CC have only cut a small section in St Mewan Lane. **Action: Cornwall Cllr Cherilyn Williams.** Cllr Nicklin is disappointed he hasn't received a response from correspondence with his previous emails re Mr J Betty/Gilbert Goode. The clerk confirmed there is a response being drafted by CC.

A3058 – Linked to Community Speedwatch. **NOTED**

St Mewan School – St Mewan Lane initiative hasn't been successful, and a solution is needed. Cornwall Cllr Cherilyn Williams met with the headteacher and the head of fire services and the fire service has evidence that emergency vehicles cannot access the school due to severe congestion and inconsiderate drivers. It is important that literature is provided to encourage a change of behaviour with drivers. New signage is required by Cornwall Council. **Action: Cornwall Cllr Cherilyn Williams**

Cllr Wynn suggests that Glebe Field which belongs to the church could be used, with the required permissions, to use as a car park.

St Mewan Lane

It was

RESOLVED to appoint Cllr Nicklin as the PC representative to attend meetings with outside agencies when required reporting back to Full Council. Prop Cllr Kneller, sec Cllr Mrs Tarbox. All in favour.

A3058 Trewoon



It was

RESOLVED to appoint Cllr Harrison as the PC representative to attend meetings with outside agencies when required reporting back to Full Council. Prop Cllr Kneller, sec, Cllr Mrs Tarbox. All in favour.

It was

RESOLVED Cllr Nicklin, Cllr Harrison, Cllr Kneller, Cllr Holman and Cornwall Cllr Cherilyn attends the meeting with CC on the 27th Feb 18. There will be a locum clerk in attendance to take notes. **Action: Clerk to contact Cllrs with times. Cllr Kneller will report back on the Community Network meeting.**

FC174/18 Communication

a) It was

RESOLVED to appoint the Chairman or Clerk to deal with any press matters on behalf of the council. Prop Cllr Kneller, sec Cllr Mrs Mitchell. All in favour.

It was

RESOLVED any members who wish to correspond that a statement reads 'Please note this is an expression of my own personal views and not that of St Mewan Parish Council'.

To re-affirm Council's Standing Order No 16x. Prop Cllr Wallis, sec Cllr Wynn. All in favour.

FC175/18 Local Boundary Review

Cornwall Cllr Cherilyn Williams clarified the map is up to date.

It was

RESOLVED to approve draft letter in principal subject to making the changes. Prop Cllr Kneller, sec Cllr Nicklin. **Action: Clerk to circulate changes**

FC176/18 Neighbourhood Plan

Cllr Wallis is pleased the NHP report has been received back from the independent examiner who has supported the plan in almost every detail. The revised plan has been circulated with two minor changes and would like the Parish Council's formal approval of the final version. The plan requires signing off by Cornwall Council and by the end of April 18 a postal referendum can commence. Cllr Kneller gives formal thanks to Chairman of the Neighbourhood Plan Committee Cllr Wallis and Secretary Mrs Kneller along with the team in recognising 4 years of extremely hard work producing this important document for the community.

It was

RESOLVED to submit the final version with two changes. Prop Cllr Kneller, sec Cllr Mrs Tarbox. All in favour. **Action: Cllr Wallis**

FC177/18 Wildlife & Country Side Act 1981 Sec 53 Sch 14

Cllr Holman will investigate and report to the clerk before submission. **Action: Cllr Holman and Clerk.**

FC178/18 General Data Protection Regulations



- a) Clerk's report on SLCC Webinar. It was **AGREED** a standing agenda item for GDPR continuing to raise awareness, to receive new and relevant information to report.
It was
RESOLVED Cllr Holman and Cllr Harrison assist the clerk with this process. Prop Cllr Kneller, sec Cllr Holman. All in favour.
- b) It was
RESOLVED members have their own council email addresses.
- c) Approval to register with the ICO - £35.00 (info prev circulated)-
DEFERRED to the March meeting.
- d) It was
RESOLVED for the clerk to arrange confidential waste collection. Prop Cllr Mrs Tarbox, sec Cllr Passmore. All in favour. **Action: Clerk**

FC179/18 SSE Electric

- a) It was
RESOLVED to renew the 6 yr annual maintenance contract from April 18 (prev circulated) on the condition the company can confirm energy/modern saving lighting is already installed. To check power going out in hours of daylight, as discussed on site. It was made mention the bills do appear excessive. Prop Cllr Wallis, sec Cllr Harrison. All in favour, **Action: Clerk**
- b) Members received information on Sticker Car Park lighting and Retanning Lane. **NOTED**

FC180/18 WW1 Commemoration – Cornwall Cllrs Community Chest Fund

Discussion took place and
It was

RESOLVED to purchase a memorial bench of wood/plastic resin with a plaque for St Mewan Church. Prop Cllr Kneller, sec Cllr Mrs Mitchell. **Action: Clerk.**

FC181/18 SLCC Regional Training Seminar in Falmouth – 18th April 18 at £75.00 plus vat

It was

RESOLVED the clerk attends. Prop Cllr Mrs Ringrose, sec Cllr Mrs Tarbox. All in favour. **Action: Clerk**

FC182/18 Financials

It was

RESOLVED

- a) To approve the January 18, pay schedule as presented including BACS, DD, petty cash and total bank figure as at 31st January 18.
- b) To approve monthly payment of Sea Dog IT, HMRC and Clerk's salary on 1st month
- c) Approval of printing for Public Consultation - £75.00
- d) Approval for newspaper notification of PSPO - £65.00
- e) Approval of Quarter 3 - Budget against Expenditure (prev circulated)
- Prop Cllr Holman, sec Cllr Kneller. All in favour.



Income: 169.68	Expenditure: 2215.14
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FC183/18 Correspondence received up to the time of meeting (For information only)

Email

18th January 18

1. Community Network Meeting on 8th Feb 18
2. Planning Enforcement 11th – 18th Jan 18
3. Communities & Devolution Planning Newsletter
4. SLCC GDPR

22nd January 18

5. Countryside Access Forum Meeting

25th January 18

6. Invitation from James Staughton, Chairman of St Austell Bay Economic Forum and Chief Executive of St Austell Brewery

29th January 18

7. PKF Littlejohn External Auditors Webinar Presentation Link
8. CC NHP Jan 18 E Bulletin

31st January 18

9. Lisa Grigg - A30 Link Rd update
10. Lisa Grigg – St Austell & Mevagissey Community and Network Meeting 8th Feb 18

1st Feb 18

11. Final Draft of St Mewan NHP
12. Consultation on key adult social care charging policies

2nd Feb 18

13. CC Weekly Planning and Decision Lists

5th Feb 18

14. Resident complaint re Sticker Car Park
15. Resident complaint re parking in Polgooth
16. Cruse Bereavement
17. Resident requesting street light outside the River View development
18. Weed control business circular
19. Car accident in St Mewan – residents reports
20. Trewoon resident – re speeding
21. Off Street Parking Order Consultation
22. Coastline Housing
23. SLCC agenda
24. VAT changes
25. Steve Double MP Newsletter
26. Planning Enforcement 26th Jan -1st Feb 18
27. Cornwall Sports Partnership Bulletin
28. Planning Enforcement 19th Jan – 25th Jan 18

6th Feb 18

29. Community Network Invite to Digital Cornwall Event
30. Community Speed Watch Briefing
31. Polgooth residents – deterioration of road surface in Stoney Lane and St Margarets Lane

7th Feb 18

32. Polgooth resident – possible land grabbing in bridleway

FC184/18 Matters of Interest in the Parish (For information only)



- Cllr Kneller and Cllr Harrison attending the Community Network Meeting on the 8th Feb 18.
- Cllr Wynn is inspecting Trewoon Playing Fields and can find no evidence of drug activity.
- Cllr Mrs Mitchell would like the seat at Coliza Hill to be treated and painted.

FC185/18 Public Bodies (Admission to Meetings) Act 1960.

It was

RESOLVED in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

FC186/18 Confidential
Staff Matters – **RESOLVED**

There being no other business to be transacted the Chairman closed the meeting at 9.15 pm

Signed.....

Chairman of Full Council

Date.....

Full Council Members

- Cllr Kneller – Chairman
- Cllr Mrs Tarbox – Vice Chair
- Cllr Mrs Mitchell
- Cllr Mrs Padley
- Cllr Mrs Ringrose
- Cllr Harrison
- Cllr Holman
- Cllr Jannaway
- Cllr Nicklin
- Cllr Passmore
- Cllr Spencer
- Cllr Wallis
- Cllr Wynn

