

Minutes of the Ordinary Council Meeting of St Mewan
Parish held at Sticker AFC on Wednesday 26th July
2017 commencing at 7.00pm

Present

Cllrs J Kneller (Chairman), Mrs P Tarbox (Vice Chair), Mrs J Ringrose, Mrs M Mitchell, Mrs J Padley, B Harrison, J Spencer, D Nicklin, R Wallis, A Wynn

In Attendance

Wendy Yelland – Clerk

Public Attendance

Mr Luke Overall – Caloo, Mr David Angel – Angel Trails, Mr Tolliday.

The Chairman welcomed everyone.

FC61/17 Apologies

Cllr Passmore. Received and duly accepted.

FC62/17 Declarations of Interest

None

FC63/17 Dispensation Requests

None

FC64/17 Public Participation

- a) Apologies from Cornwall Cllr Cherilyn Williams. The report was previously circulated and presented at meeting.

Cornwall Cllr Cherilyn Williams visited Meadow Park to discuss the new fence that had been erected by the developers, Gilbert & Goode. Concerns the fence has been erected beyond the actual boundary, away from the existing properties. The Cornish hedge and the centre line of the hedge is the actual boundary. Residents are worried that there will be boundary issues down the line. They also worried about who will maintain the far side of the Cornish hedge which was previously maintained by the farmer. HGV's are going to and from the site causing issues at school time. Met with Gilbert & Goode and discussed these issues. He understands concerns but because the fence runs along a gradient which is not even and is difficult to get an exact measurement as per the planning conditions. They are waiting for the timber frames to be up which should be a max of 16 weeks from the beginning of construction and re-address any issues at that point. A request was made to extend the times HGVs should stay away from school to avoid traffic jams.

Verge cutting - Cornwall Council had neglected to cut Cooperage Road in Trewoon, Trelowth or Sticker. Reported to Highways who have provided a schedule. They eventually carried out cutting at my request.

The Goffin - Resident asking whether the Goffin can be used as a dog exercise area and written to confirm it will be discussed.

Flooding at Cooperage Road bus stop - SWW stated it wasn't their leak, it was left and starting to smell. Contacted SWW who eventually confirmed it was their leak and fixed immediately.



Bus Stop Cleaning – Am still waiting for a response from Cornwall Council.
Ongoing issues with speeding on St Mewan Lane – to arrange a meeting with Highways and Cllr Nicklin.

Land in Polgooth and concerns from residents re future development – awaiting a response from Planning.

Discussion at meeting regarding the reduction of Cornwall Cllrs - All Parishes are encouraged to submit their thoughts before the deadline of August 7th. I understand that Parishes seem to want to make sure they have a good quality CC and aren't too bothered about the exact numbers!

- b) PCSO Ally Relf – No report, away on leave
- c) The appointed play equipment contractor Luke Overall from Caloo gives a short presentation on the background of the company and invited questions. Questions from Cllrs were raised:
 - Guarantee of product – 30 years with the PHP panel of 20 years.
 - Types of material – aluminium and marine grade steel, no plastic -coated parts
 - Safety surfaces – although they are fire resistant it would depend on the type of fire and timing. The company has had no issues with fires.
 - Installation times – 4 weeks to complete 3 sites and the aim would be to start after the summer holidays. Harris fencing to secure the sites is included
 - Bespoke or modular systems – Modular system and parts are easily assessable.
- d) The appointed contractor David Angel from Angel Trails gives a short presentation on the background of the company and the proposed installation of the bike track in Polgooth. Questions from Cllrs raised:
 - Life expectancy of tracks – the special surfacing is built with materials from a local quarry. 6 months settling times. Annual checks
 - Landscaping – there will be landscaping and can relay the existing turf.
 - Barriers- no requirement for safety barriers, however the council can erect their own signage.
 - Users include mountain bikes, balance ability bikes, BMX and the track can be used by adults as the ethos to the tracks is making it accessible for all ages and affordable.
 - Risk Assessments – The council will need to carry out their own risk assessment and inform their insurers.
 - How long to build – 7 days including Harris fencing.
 - David Angel asked if they could have access to the Fire Hydrant. Cllr Spencer will investigate.
- e) Mr Tolliday – Queried footpath cutting. Cllr Mrs Padley confirmed all gold footpaths have been cut and there is another one scheduled for August in addition to a final cut in the Autumn.
 - South Polgooth mine footpath – it was confirmed this is a permissive path and is not the responsibility of the parish council's.
 - A tarmacked area at the top of Polyear Close – this is not on the parish council's asset register.
 - The Goffin should be made more available to the community as it is not used by the children and could be used as a dog walking area – discussion took place between Cllr Spencer and Mr Tolliday. Cllr Kneller Chairman of



Full Council invited Mr Tolliday to put forward a proposal with other residents on the demand for using The Goffin as a dog walking field.

FC65/17 Council Meeting Minutes

It was

RESOLVED to accept the minutes of the Ordinary Council Meeting held on the 14th June 17 as a true and accurate record. Prop Cllr Mrs Mitchell, sec Cllr Mrs Ringrose. All in favour.

FC66/17 Matters Arising (For reporting and information only)

FC41/16 – Scouts Assoc Deed – signed by Mr P Williams. Chairman’s signature required. Linked to FC103/16 – Whirlybobs cannot meet until the new year.

FC42/16 – Cube garage cancelled meeting – Parish Council to arrange another date.

FC50/16 – Trewoon Social Club sale proceeds – in progress

FC64/16 – St Mewan School – Pending

FC80/16 – a) Not actioned

FC80/16 - c) Clerk collected forms for additional bank signatory – not completed – Deferred

FC80/16 – e) and f) Awaiting forms

FC81/16 – In progress

FC83/16 – Verges meet 26th Sept. Maps sent of Trewoon.

FC121/16 – Outstanding items on Playing Fields a) signage query, in progress

FC138/17 – PWL -in progress

FC141/17 – E Learning – in progress

FC191/17 – a) Commercial Land in Sticker - in progress

AC10/17 – Actioned

AC28/17 – b) Instructed Andrew Inglefield

AC31/17 – Completed Deed of Gift and money received

AC37/17 – In progress

FC49/17 – PWL

FC50/17 a) and c) – Completed

FC50/17 d) in progress

FC52/17 – in progress

FC54/17 a) Completed

FC54/17 b) – Actioned to start w/c 31st July 17

FC60/17 – Informed preferred contractors

FC67/17 Committee Meeting minutes

To approve the recommendations therein of:

a) Rights of Way – 5th July 17

b) Planning – 5th July 17

c) Finance, Staffing, General Purposes and Audit – 5th July 17

Prop Cllr Kneller, sec Cllr Mrs Mitchell. All in favour.

Cllr Wynn is providing a map on the footpath which runs from Meadow Park to the A390. There was a Cornish hedge which was taken down and stone laid where the footpath runs.

Thanks to Cllr Wynn for cutting some of the verges and thanks to Cornwall Cllr Williams for organising CC to cut the remaining verges.



The clerk informed council of changes on Data Protection which will become General Data Protection Regulation with the mandatory requirement for a Data Monitoring Officer. Will await details before a new policy is implemented.

FC68/17 Terms of Reference

It was

RESOLVED to adopt the terms of reference for the Rights of Way Committee. Prop Cllr Mrs Padley, sec Cllrs Mrs Mitchell.

FC69/17 Rights of Way

- a) Footpath 419/23/2 – after erection of the dwelling the applicant removed the Cornish hedge. The land is incorporated in the dwelling's boundary. There is no longer drainage.

It was

RESOLVED to contact the Footpath Ranger at CC to investigate further. Prop Cllr Harrison, sec Cllr Mrs Mitchell. All in favour. **Action: Clerk**

- b) The residents have erected their own signs since the ROW meeting. Noted.

- c) Resident request

It was

RESOLVED to contact the Footpath Ranger to investigate Footpath 419/24/1 with the possibility of clearing enabling a safer route walking to St Mewan School. Prop Cllr Kneller, sec Cllr Spencer. All in favour. **Action: Clerk**

FC70/17 Boundary Review Consultation

The Chairman gave a short presentation and thoughts on the current boundary review. Discussion took place.

It was

RESOLVED the Chairman and Clerk would submit a collective response on behalf of the Parish Council confirming:

1. More proactiveness if Cllrs were full time
2. Appropriate remuneration
3. Accountability and attendance on CC meetings
4. Correct size on mix for urban and rural areas
5. To adopt the lower number

Prop Cllr Mrs Tarbox, sec Cllr Nicklin. All in favour. **Action: Chairman and Clerk**

FC71/17 Weed Control and paring back

- a) Thanks to an unknown person who kindly cleared Trelowth roadside.
- b) Tree concerns from a resident on overhanging branches on a small footpath regularly used between St Stephens Rd and Ashdown Close. Cllr Wallis has inspected and

It was

RESOLVED to arrange a contractor to trim. Prop Cllr Kneller, sec Cllr Wallis. All in favour. **Action: Clerk**

FC72/17 Trewoon Village Hall



a) It was

RESOLVED Cllr Mrs Tarbox, Cllr Harrison, Cllr Kneller and Cllr Nicklin are designated members required for the Management Document Agreement and was further **RESOLVED** Wellers Hedleys continue dealing with the legal process required to complete.

Prop Cllr Kneller, sec Cllr Mrs Tarbox. All in favour. **Action: Clerk**

FC73/17 Polgooth Playing Fields

The clerk reported the information received from Wellers Hedleys with a query on part of the land. Cllr Spencer and the clerk has now resolved this issue.

a) It was

RESOLVED to reply to the solicitors with instruction on registering the parcel of land in question. Prop Cllr Kneller, sec Cllr Mrs Mitchell. All in favour. **Action:**

Clerk

FC74/17 Polgooth Village Hall

The Chairman advised council on the information received from the solicitors and the status.

It was

RESOLVED the clerk makes local enquiries. Prop Cllr Kneller, sec Cllr Harrison. All in favour. **Action: Clerk**

FC75/17 Tree Inspection

The tree has been inspected at HM in Polgooth and there were no serious issues found. The local resident has removed some branches. No further action.

FC76/17 Financial

a) It was

RESOLVED to approve the completed June17 pay schedule as presented for cheque signing. Prop Cllr Mrs Mitchell, sec Cllr Wynn. All in favour

Income: 15754.86	Expenditure: 5970.82
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b) It was

RESOLVED To approve the clerk's postage expenses. Prop Cllr Kneller, sec Cllr Mrs Tarbox, All in favour

c) It was

RESOLVED to approve the clerk's July salary and Microsoft Office subscription (due to no Aug meeting). Prop Cllr Kneller, sec Cllr Mrs Tarbox.

d) It was

RESOLVED the clerk start the process for new banking arrangements with Unity Bank. Prop Cllr Kneller, sec Cllr Harrison. All in favour. **Action: Clerk**

FC77/17 Work Chair

It was



RESOLVED the clerk purchase a suitable work chair up to the value of £150.00. Prop Cllr Kneller, sec Cllr Mrs Mitchell. All in favour. **Action: Clerk**

FC78/17 Neighbourhood Plan Update (For information only)

After the 6 - week consultation period there were only 11 replies with no serious issues. Review the word change and await meeting. Clarify the changes and submit to CC for the independent review.

FC79/17 Correspondence received up to time of meeting (For Information Only)

Email (prev circulated)

1. Community Network Meeting and AGM 16/6
2. Introducing Cornwall Comm Flood Forum 20/6
3. Electoral review of Cornwall Council 21/6
4. Neighbourhood Planning E Bulletin 28/6
5. Communities & Devolution Bulletin 3/7
6. Calc June Newsletter and Fixed Penalty Notices 3/7
7. Electoral Review – Parish and Comm Network Forecasts 3/7
8. Cllr Nicklin to Rachel Tatlow Highways - Speeding Campaign 3/7
9. Cornwall Electoral Review 4/7
10. Electoral Review responding to consultation on council size 4/7
11. St Austell Bay and Clay Country Place Marketing workshop 6/7
12. Mrs A – Damage to old toilets in Trewoon Play Area. Boundary wall on the recreational land. 18/7 circulated by Cllr Harrison.
13. Steve Double July news 21/7
14. Comm & Dev Planning Newsletter 21/7
15. Planning Enforcements 21/7
16. CC Rest Centre training 21/7
17. Planning Enforcements 21/7
18. Health & Social Care Workshop dates 21/7
19. Sport England Local Delivery Bid St Austell 21/7
20. Consultee Comments CC website issues 21/7
21. Comm & Dev Bulletin Stakeholders 21/7
22. Gwinear – Gwithian PC copy to LGBC 21/7
23. St Austell Bay & Clay Country Place marketing survey 21/7
24. Community Network Meeting Sept 14th, 21/7
25. Localism Town & Parish Council update Edwina Hannaford 21/7
26. Planning Enforcements 21/7
27. Resident Mr M- planning, grass cutting and emptying dog waste bin 21/7
28. Resident Mr S- hedge cutting 21/7
29. Planning training for Cllrs 24/7
30. Sport England Local Delivery Bid for Cornwall 26/7
31. Cornwall Cllr's July report 26/7

Presented at meeting

32. Local Boundary review

FC80/17 Matters of Interest in the Parish (For information only)

- Cllr Wallis – drain blockage in Little Lane
- Cllr Wynn – has carried out a volume of work in Trewoon. Thank you.



- Cllr Nicklin – awaiting a meeting date with Rachel Tatlow from Highways.
- Cllr Harrison – land at Sparnon Moor. Clerk will check stored documents.

FC81/17 Public Bodies (Admission to Meetings) Act 1960.

It was

RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

FC82/17 Confidential

It was

AGREED for the Chairman and Clerk meet with the contractor. **Action: Chairman and Clerk.**

There being no other business to be transacted the Chairman closed the meeting at 9.45pm

Signed.....
Chairman of Full Council

Date.....

Full Council Members

- Cllr Kneller – Chairman
- Cllr Mrs Tarbox – Vice Chair
- Cllr Mrs Mitchell
- Cllr Mrs Padley
- Cllr Mrs Ringrose
- Cllr Harrison
- Cllr Holman
- Cllr Nicklin
- Cllr Passmore
- Cllr Spencer
- Cllr Wallis
- Cllr Wynn

