



ST MEWAN PARISH COUNCIL

Parish address: Kerenza, The Chase, Sticker, St Austell PL26 7HL
Telephone: 07727 603448

3rd August 2017

To all Members

Dear Sir or Madam,

You are hereby summoned to attend an **Extra Ordinary Council Meeting** of the Parish, to be held at **St Marks Church Hall** on **Wednesday 9th August 17** commencing at **7.30pm** for transacting the following business.

Yours faithfully

Cllr J Kneller
Chairman of Full Council

AGENDA

- 1. Apologies**
- 2. Declarations of Interests**
- 3. Dispensation Requests**
- 4. Public Participation ¹ to include:**
- 5. Unity Bank**
 - a) *Members to resolve authority and access levels for internet banking, electronic payments and cheque signing (designated members to complete and sign)*
 - b) *Members to authorise closure of the two accounts in Nat West and authorise x/f of all funds to Unity Bank.*
- 6. Charities**
 - a) *To confirm the named charities and application for Vat registration*
 - b) *Members resolve opening new accounts for 'Trewoon Playing Fields Trust' and Polgooth Playing Fields' with Unity Bank.*
 - c) *Members to resolve authority and access levels for internet banking, electronic payments and cheque signing (designated members to complete and sign)*
 - d) *Discuss and resolve how to proceed with administration costs of the accounts*
- 7. Scribe Accounting**

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 10 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.

To approve two separate accounts to be set up within Scribe for receipts, payments and reporting

8. Funds Transfer - Trewoon and Polgooth Playing Fields

a) Members to authorise the transfer of income and expenditure from GF to Trewoon Playing Fields Trust and Polgooth Playing Fields

9. Public Works Loan Application (Borrowing approval, LC1 and LC2 information link prev circulated)

a) To resolve the clerk and chairman complete the Public Works Loan Board application LC1 (as per receipt of borrowing approval)

b) To confirm repayment method

c) To confirm period of repayment

d) To resolve the clerk actions the advance and amount when appropriate

10. Caloo Ltd

To resolve the clerk places an official order for play equipment with Caloo Ltd

11. Financial

To approve payment of invoices as presented

12. SLCC Regional Training Seminar

To approve attendance of the Clerk at the Regional Training Seminar on Wednesday 27th September 2017 in Saltash. (£69.00 plus vat)

13. Correspondence received up to the time of meeting (For information only)

14. Public Bodies (Admission to Meetings) Act 1960.

*To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.*

Press and Public are invited to attend. Meeting are held in public and could be filmed or recorded by broadcasters, the media or members of the public.