



ST MEWAN PARISH COUNCIL

Parish address: Kerenza, The Chase, Sticker, St Austell PL26 7HL
Telephone: 07727 603448

PUBLIC NOTICE OF MEETING

8th June 2017

To all Members of the Public

Dear Sir or Madam,

You are hereby invited to attend the **Ordinary Council Meeting** of the Parish, to be held in **Polgooth Village Hall** on **Wednesday 14th June 2017** commencing at **7.00pm** for transacting the following business.

Yours faithfully

Mrs W Yelland
Parish Clerk/RFO
E mail: clerk@stmewanparishcouncil.org.uk
Website: www.stmewanparishcouncil.org.uk
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AGENDA

1. **Apologies**
2. **Members to sign the Declaration of Acceptance of Office**
Cllr Mrs Mitchell and Cllr Mrs Padley
3. **Co-option of Cllr vacancies**
To fill three vacant seats (two for Trewoon Ward & one for Sticker/Polgooth ward) as per co-option procedures.
4. **Declaration of Acceptance of Office**
To receive the signed Declarations of Acceptance of Office of the newly co-opted Cllrs
5. **Dispensation Requests**
6. **Public Participation ¹ to include:**
 - a) *Police Report*

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The designated time will be 10 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.

- b) *Cornwall Cllr's Report*
- 7. Appoint Cllr representatives to attend meetings of village hall and playing fields.**
a) *Sticker Village Association and Lower Playing Fields*
- 8. Committee Membership**
To appoint Cllrs as members to serve on the under mentioned committees:
a) *Allotments*
b) *Finance, Staffing, General Purposes and Audit*
c) *Planning*
d) *Playing Fields*
e) *Rights of Way*
- 9. Council Meeting Minutes**
To approve the minutes of the meeting held on the 17th May 17 (prev circulated)
- 10. Matters Arising (For reporting and information only)**
- 11. Committee Meeting minutes**
a) *Playing Field - 7th June 17 (Information only meeting) Members to receive clerk's documented feedback from village PF representatives and members of the public.*
- 12. Public Works Loan**
Resolve to proceed with an application for a Public Works Loan of £150,000 for renewal of play equipment required at Polgooth, Sticker Activity and Trewoon. Chairman and Clerk to sign
- 13. Playing Fields**
a) *Members to view design proposals*
b) *Discuss 17/18 Annual Play Inspection summary and recommendations therein (report prev circulated). Update from Cllr Spencer. Members to resolve play equipment items for renewal, subject to loan sanction approval*
c) *Members to discuss and resolve how public consultation of design proposals be implemented*
d) *Members to approve repairs to play equipment and ancillary items as recommended*
e) *To appoint Andrew Inglefield for repairs to play equipment and ancillary items (prev list of repairs and costings)*
f) *To approve delegated powers to the clerk to appoint alternative recommended repairers where necessary*
g) *Members to receive report from Cllr Spencer after meeting with footpath contractor and clerk. Discuss and approve additional expenditure from Playing Field reserves.*
- 14. Notice Boards**
Members to approve cleaning when necessary of sponsored notice boards (Amenities budget)
- 15. Tree Concerns**
a) *Resident from Modus Lane in Sticker*
b) *Resident in Polgooth*
- 16. Internal Audit**
To receive the Internal Auditor's report and discuss recommendations (prev circulated)
- 17. Sticker Car Park**
a) *Members to approve the purchase of new litter bin. £134.95 plus vat (bolt fixing kit additional £10.00) within the approved Amenities budget.*
b) *Pothole in car park – members to discuss how best to proceed*
- 18. Financial**
a) *To approve the May 17 pay schedule as presented for cheque signing*
b) *To approve the clerk's June salary and Microsoft subscription for cheque signing on the 1st July (due to change of meeting date)*
- 19. Neighbourhood Plan update (For information only)**
- 20. Correspondence received up to the time of meeting (For information only)**
- 21. Matters of Interest in the Parish (For information only)**
- 22. Public Bodies (Admission to Meetings) Act 1960.**

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

23. Confidential

- a) Members to receive Playing Field quotations and designs from suppliers based on the renewal previously agreed at Agenda Item 13.
- b) Resolve to appoint contractor/s on receipt of loan sanction approval. Members to confirm supplier's terms & conditions and all relevant documentation required
- c) Clerk's pension - Declaration of Compliance

Press and Public are invited to attend. Meeting are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

WORKING FOR THE PARISH OF ST MEWAN