

Minutes of the Ordinary Council Meeting of St Mewan Parish
Council held at St Marks Church Hall in Sticker on Wednesday
11th January 2017 commencing at 7.00pm

Present

Councillors Mrs M Mitchell (Vice Chair), J Padley, Mrs G Tarbox, Mrs J Ringrose, Z Howard, R Wallis, D Stead, J Spencer

In Attendance

Wendy Yelland – Clerk

Public Attendance

Mr B Harrison, Mrs and Mrs J Richards

The Vice Chairman thanked everyone for attending.

FC129/17 Apologies

Cllr Kneller, Cllr Wynn, Cllr Passmore. Duly received and accepted.

FC130/17 Declarations of Interest

No declarations of interest.

FC131/17 Public Participation

The Vice Chair invited Mr and Mrs Richards to speak. Mr Richards declined and requested to speak on agenda item 18. The clerk advised council the public have their public participation time; however, they can resolve and suspend standing orders at agenda item 18 allowing Mr Richards to speak. Council agreed to suspend standing orders.

No police report or councillors report for the month of December 2016. The vice- chair didn't expect a police report due to the retirement of PCSO Harris.

The clerk advised Cornwall Cllr Harris was hoping to attend.

FC132/17 Council Minutes

It was

RESOLVED to accept the minutes of the Ordinary Council Meeting held on the 30th November 16 as a true and accurate record with one spelling change. Proposed Cllr Mrs Padley, seconded, Cllr Mrs Tarbox. All in favour.

FC133/17 Matters Arising (Information Only)

FC41/16 – Scouts Assoc Deed – signed by Mr P Williams. Chairman's signature required.

Linked to FC103/16 – Whirlybobs cannot meet until the new year.

FC42/16 – Cube garage cancelled meeting – Parish Council to arrange another date.

FC50/16 – Trewoon Social Club – no correspondence received from solicitors.

FC51/16 n) - Grass cutting in old churchyard – meeting to be held with Mark Dalby. Date to be arranged. Update in the budget item.

FC64/16 – St Mewan School – Pending.

FC80/16 – a) Not actioned.

FC80/16 - c) Clerk collected forms for additional bank signatory – not completed.

FC80/16 – e) and f) Awaiting forms.

FC81/16 – Second notice board in Trewoon – Not completed.

FC83/16 – Verges meet 26th Sept 16. Clerk to report

FC95/16 – Completed

FC97/16 – Completed.

FC98/16 – Work in progress.

FC99/16 – Completed.
 FC119/16 – Confirmed
 FC121/16 – Outstanding items on Playing Fields a) signage query. Will agenda item for the next Playing Field Meeting.
 FC122/16 – Chairman to report
 FC123/16 – Completed
 FC124/16 – Completed

FC134/17 Committee Meeting Minutes

It was

a) **AGREED** to adopt the recommendations therein of the:
 Planning Meeting held on the 30th November 16 (previously circulated) and the 4th January 17 (previously circulated). Proposed Cllr Mrs Padley, seconded Cllr Mrs Tarbox.

b) Cllr Mrs Howard raised some issues. After a lengthy debate it was
RESOLVED members take the recommended advice from CALC with a change to the Playing Field minutes reading '*apologies received after the meeting*'. Council will agree a format for recording, present, apologies and no apologies for use across all meetings. Proposed Cllr Spencer, seconded Cllr Wallis. Abstention Cllr Howard.

Action; Clerk

It was

AGREED to adopt the recommendations therein of the Playing Field minutes.
 Proposed Cllr Spencer, seconded Cllr Padley. 7 votes for – Cllr Mrs Howard abstained.

FC135/17 Consultations

No consultations

FC136/17 Budget 2017/2018

The clerk presented the budget papers and apologised for the delay which was mainly due to Cornwall Council determining the base rate for 2017/18. Although a preliminary budget was presented at the Finance Committee in October 16 there has been quite a few changes to the budget build since this time with contributing factors of additional money needing to be spent and awaiting the decision of possible government legislation on capping which can ultimately affect any projects the council may wish to take on. Members were presented with detailed papers on the proposed budget, proposed precept and notes attached. The clerk went through detailed income and expenditure.

After lengthy discussion and members giving their views,

It was

RESOLVED to approve the budget as presented for 2017/2018. Proposed Cllr Mrs Padley, seconded Cllr Mrs Ringrose. All in favour.

FC137/17 Precept 2017/2018

The Vice- Chair handed over to the clerk and invited any questions on the precept proposed. The clerk confirmed the ear marked reserves and the general fund explaining the recommended level of both. The Vice- Chair advised members the chairman and clerk has been in discussion with the grass cutting contractor and Rev Marion Barrett regarding the old and new churchyard grounds maintenance. There is money ring-fenced in the ear marked reserves for the parish council to take on some additional work.

The clerk explained in detail of the precept proposed and predicted bank figure at year end 2017. The clerk re-enforced the reserves are as shown in the workings and the remaining is the General Fund and recommends to council any further monies coming in go towards keeping the reserves at the recommended level.

It was

RESOLVED to approve the recommended precept for 2017/2018 as presented and submit to Cornwall Council. Proposed Cllr Wallis, seconded Cllr Mrs Padley. All in favour. **Action: Clerk**

FC138/17

Public Works Loan

It was

RESOLVED to start the process of applying for funds and ensure the criteria can be met by the Parish Council. To report back to Full Council. Proposed Cllr Spencer, seconded Cllr Mrs Padley. All in favour. **Action: Clerk**

FC139/17 Rented land at Sticker

The letter was read received from Jeffrey's. Discussion took place on Mrs Philp's licence renewal.

It was

RESOLVED to review the license. The Chairman and Clerk to discuss further with Jeffrey's. Proposed Cllr Wallis, seconded Cllr Mrs Tarbox. All in favour. **Action: Clerk to contact Jeffrey's.**

FC140/17 Terms of Reference

Adopted at the Finance Committee meeting in October 16. A question was raised on Clause 13. The clerk explained how smaller committees can remain more focused and will have their working budget. Decisions can be made through delegation which can reduce the time spent discussing an item at a Full Council meeting.

It was

RESOLVED to adopt the Terms of Reference. Proposed Cllr Mrs Padley, seconded Cllr Mrs Tarbox. 7 votes for. Cllr Mrs Howard abstained.

FC141/17 E learning via Cornwall Council

E learning on line is accessible for all members with varying courses available. This would be in addition to the training given by CALC. The clerk has contacted the appropriate person in Cornwall Council and is awaiting confirmation of the £10.00 registration fee. All members thought this would be useful and

It was

RESOLVED to approve the registration of £10.00. Proposed Cllr Mrs Padley, seconded Cllr Mrs Tarbox. All in favour. **Action: Clerk**

FC142/17 Confidential Waste Expenditure

The clerk explained the position with five bags of confidential waste being held at the retired clerk's home. The files have now been sorted and Mr Budge would like them to be removed, however because Biffa Waste has taken over from Cory and they will only collect a minimum ten bags at £5.00 per bag.

It was

RESOLVED to instruct Biffa to collect at the cost quoted if Viridor cannot assist more competitively. Proposed Cllr Mrs Howard, seconded Cllr Mrs Ringrose. All in favour. **Action: Clerk**

FC14/317 Grants and Donations

It was

RESOLVED to grant £100.00 to the Cornwall Air Ambulance. Proposed Cllr Mrs Ringrose, seconded Cllr Mrs Tarbox. All in favour. **Action: Clerk**

FC144/17 Co – Option of Councillor

Formal letter received from Mr B Harrison who is in attendance at tonight's meeting, read by the Vice – Chair. This item will be discussed in the closed session.

FC145/17 Financial

The Vice- Chair read the payment schedule as presented for November/December 16.

It was

RESOLVED to approve the payment schedule for cheque signing. Proposed Cllr Mrs Padley, seconded Cllr Mrs Howard. All in favour.

Income: 324.44	Expenditure: 7040.32
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It was agreed to suspend standing orders for the following agenda item allowing Mr Richards to speak. Proposed Cllr Spencer, seconded Cllr Mrs Tarbox.

FC146/17 Neighbourhood Plan

- a) Correspondence received from Mr J Richards to the clerk and forwarded to Cllr Wallis Chair of Neighbourhood Plan committee. The letter was read out by the Vice-Chair of council and subsequently invited Mr Richards to speak.

Mr Richards expressed how there has be no mention of aspects of his land in the NP meetings, or the LLCA, yet it had been included in the Trewoon OAS.

The plans were at the 28th November 16 NHP meeting where they were approved and subsequently went to full council on the 30th November 16 to formally approve the submission to Cornwall Council. This is just 2 days after the committee meeting. Mr Richards feels it was premature.

Cllr Wallis addressed Mr Richards and explained that the whole of the Parish has been included in the LLCA study. He went on to say that the NP committee had approved the draft plan with yourself Mr Richards abstaining. This approval was for the plan to be forwarded to the PC for approval and progression to the next stage of the process. This will be a Screen and Consultant check, after which any comments will be reviewed by the NDP committee in a meeting and once resolved will be put forward for the 6-week formal consultation period. You declared an interest in your land, and you will have ample opportunity to put forward your thoughts within the six-week formal consultation period.

Cllr Mrs Howard asked Mr Richards if he wanted his land treated as an OAS and to for it to be assessed.

The Vice- Chair thanked Mr Richards and confirmed his comments have been noted. M Richards expressed the NHP committee has done a good job but were premature in submitting this.

Standing Orders are re-instated. Proposed Cllr Spencer, seconded Cllr Mrs Tarbox.

- b) Update

Screen and pre-consultation check is in progress at Cornwall Council. Any comments will come back and another meeting to discuss. Plans will be put forward for the 6-week formal consultation which is more extensive and Parish inclusive. Comments for discussion and consideration.

FC147/17 Correspondence received up to the date of meeting (Information Only)

1. Daniel Nicklin Traffic issues at St Mewan Lane. Circulated 12/12/16
2. Steve Double MP– Dec update. Circulated 12/12/16
3. CC Dog on beaches – Cllrs, Website and Facebook. Circulated 12/12/16
4. CC Communities and Devolution newsletter. Circulated 12/12/16
5. Jordan Rouse Assistant of Steve Double MP. Mrs Blight traffic issues through Sticker. Circulated 12/12/16
6. CALC Community Governance and Locality Working Local Agency Agreements. Circulated 12/12/16

7. NHS Consultation non - emergency transport. Circulated 12/12/16
8. CALC – No referendum principles. Circulated 3/1/17
9. Mr Kennedy – Weed growth Southdown, Sticker. Circulated 3/1/17
10. CALC Newsletter 24. Circulated 3/1/17
11. CC Devolution Bulletin. Circulated 3/1/17
12. CC Emma Ball Neighbourhood E Planning Bulletin. Circulated 3/1/17
13. Steve Double MP schedule of surgeries. Circulated 3/1/17
14. Cllr D Potter – Helston Town Council – Tour of Britain cycling race. Circulated 3/1/17
15. Steve Double MP Xmas message. Circulated 3/1/17.
16. CC Devolution Bulletin. Circulated 3/1/17
17. CC Lantern and Balloon Ban. Circulated 9/1/17
18. Chris Dawson – Helston TC/SLCC-Enforcement Training at CC. Circulated 9/1/17
19. CALC Round up 25. Circulated 9/1/17
20. Mr B Stephens – No street lighting at the junction of Tregongeeves and Fore St, Polgooth
21. Mrs Judith Richards Footpath issues
22. Mrs M Garrad – Cemetery
23. The Merlin Centre – Thank you for donation

FC148/17 Matters of Interest in the Parish.

Cllr Ringrose asked about the top up of the grit bins in the Parish due to inclement weather that could be approaching. The clerk confirmed it is in hand. Cllr Mrs Howard kindly offered to check the Polgooth ones.

Cllr Mrs Howard asked about a press release appertaining to the precept and whether the Polgooth bus shelter had been cleaned. The clerk confirmed any press release would be a decision for council under a specific agenda item. She confirmed the bus shelter has been cleaned, however due to posters having previously been taped on the Perspex, the remains are proving too difficult to remove.

Cllr Stead requested any move forward on specific council e mail address, paperless meetings and refreshments. The vice chair stated how the kitchen in Trewoon Village Hall is kept locked. The clerk confirmed email addresses were considered in the budget from April 2017.

Cllr Wallis is disappointed there are still members of the public walking their dogs in the Playing Fields with owners choosing to ignore the polite 'no dogs allowed' signs. The clerk confirmed signage is in progress however it does appear the Playing Fields have no dog control orders placed and the wording will possibly have to change. This is something she will investigate further and report back to council. Cllrs want to see dog control orders in the Playing Fields.

In view of the confidential of the business about to be transacted we ask that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

Mr B Harrison, Mrs and Mrs J Richards exited at 8.40 pm with Cllr Mrs Howard also exiting wishing to speak with Mr Richards.

FC149/17 Confidential

Members consider co- option of Mr Harrison. He has attended and taken a keen interest in the NHP consultation, attended two council meetings and a playing field meeting.

Cllr Mrs Howard re-entered the council meeting in progress at 8.44pm.

Mr Harrison re-entered at 8.46pm and expressed his keen interest why he would like to become a councillor.

With more time on his hands Mr Harrison feels he is in a position and contribute to the community by becoming a Parish Councillor. Having attended some meetings he was

surprised by the range of areas covered and the good work that is carried out by the Parish Council.

'Now that the government is devolving more and more decisions (including budgetary ones) to the local county councils, and this in turn means devolution from Cornwall Council to Town and Parish Councils, it's important to have local representation at each level and hopefully able to use the experience gained in business over the past 20 years to provide that representation. I hope to be able to make the right decisions and communicate back to the residents of the parish.'

Mr Harrison exited at 8. 53pm.

It was

RESOLVED Mr B Harrison be co-opted onto St Mewan Parish Council as a representative for the Trewoon Ward through the causal vacancy which has arisen. Proposed Cllr Wallis, seconded Cllr Spencer. All in favour.

Mr Harrison returned at 8.54pm.

The Vice Chair welcomed him as a councillor where he signed the declaration of office, received his Code of Conduct pack and advised his register of interest forms would be emailed. **Action: Clerk**

There being no other business to be transacted the Vice Chair, Cllr Mrs Mitchell closed the meeting at 9.00pm

Signed

Chairman of Full Council

Dated.....