

Minutes of the Ordinary Council Meeting of St Mewan Parish
Council held at Trewoon Village Hall on Wednesday 7th
September 2016 commencing at 7.00pm

Present

Councillors Mr J Kneller (Chairman), Mrs M Mitchell (Vice Chair) Mrs G Tarbox, Mrs J Padley, Mrs J Ringrose, Mrs Z Howard, J Spencer, A Wynn, C Passmore, R Wallis, D Stead

In Attendance

Wendy Yelland – Clerk

Public Attendance

Mr Tolliday and PCSO B Harris

The Chairman thanked everyone for attending.

FC70/16 Apologies

Cornwall Cllr Malcolm Harris

FC71/16 Declarations of Interest

None

FC72/16 Public Participation

- a) Police Report – PCSO B Harris read the report with only two crimes recorded for the Parish in August 16. One arson crimed with intent and one domestic assault.

Inspector Ed Gard has received communication from the local MP and has asked PCSO Harris to prepare some statistics through the Road Safety Inspector and the Collision Unit in Plymouth regarding the speed of traffic on the A3058 in Trewoon. PCSO Harris understands the concerns but a pragmatic view needs to be considered as the A3058 is virtually another A road and extends to Summercourt. Trewoon is served very well with flashes on the ANPR camera as you are leaving Trewoon before approaching Hospital Hill. This is proving to be successful with recorded registration numbers. Examples were given. The Mobile Safety Camera uses the layby by the shop and this is also successful.

PCSO Harris has communicated with four residents who have concerns. He confirms the average speed in Trewoon is 27mph. The recent survey carried out at Lanjeth recorded 270 vehicles within an hour and the average speed was calculated at 37 mph. At peak times 7.30am to 9.00am and 4.30pm to 6.00pm is at its slowest due to the density of the traffic.

With continued concerns PCSO Harris recommended pressure upon Cornwall Council to action tapes across the road 24hrs a day, 7 days per week which can be monitored and will ultimately give accuracy. Speed cameras would also be advantageous.

Once the report is completed PCSO Harris will present the information to Inspector Gard who will in return reply to the MP.

Cllr Wynn requested the meeting with the MP and was acting on behalf of the resident's concerns. He expressed buses and lorries certainly appear to be travelling too close to the verge as visually their wing mirrors are over the kerb. PSCO Harris sadly explained how the practicalities of monitoring this would be difficult to achieve due to the lack of resources and officers available.

The Chairman expressed there could be further avenues to explore and thanked PCSO Harris. Invited questions from members. Cllr Mrs Tarbox would like to see a pedestrian crossing in Trewoon. Other suggestions were to put pressure on Cornwall Council and pressure on bus, coach and lorry operators. PCSO Harris suggested traffic calming would be of assistance. The Chairman thanked Cllr Wynn.

PSCO Harris exited at 19.15pm

b) Public Participation -Mr Tolliday raised the following points;

- The minutes and agendas are not posted on the new website. It was confirmed by the Chairman the new website was only launched on Monday 5th September 16 and the clerk received training on Tuesday 6th Set 16.
- An overgrown footpath by South Polgooth Mine, Tyshute to Rocky Lane. Will be investigated.
- Weed Control – the Chairman advised this is an agenda item for this evening.
- Earth being tipped at South Polgooth at five turnings. Members and the clerk have no knowledge of this and will investigate
- What will be the time span be for the area named as The Goffin in Polgooth to be considered for use as a dog field. Cllr Wallis explained how the area is now identified as a designated area of open space in the Neighbourhood Plan, however this has yet to be adopted and the process consists of a further review and then goes to the Inspector for approval. It is difficult to put a time scale on this. The Chairman confirmed there has been no other communication from others for a request of a dog field in Polgooth. Mr Tolliday commented The Goffin looks very well kept with the regular cutting and asked for costs. The Chairman thanked Mr Tolliday for raising concerns and requests at the meeting and mentioned there is a Councillor vacancy if he would like to consider the position. Mr Tolliday declined but admired councillors who do volunteer. The Chairman closed the public participation.

FC73/16 Council Minutes

It was

RESOLVED to accept the minutes of the Ordinary Council Meeting held on the 27th July 16 as a true and accurate record. Proposed Cllr Kneller, seconded Cllr Wynn. All in favour.

FC74/16 Matters Arising (Information Only)

- a) FC20/16 - Soft launch of website, clerk training on Tuesday 6th Sept 16
- b) FC40/16 – Projector purchased, projector screen returned due to weight
- c) FC41/16 – Scouts Assoc Deed – awaiting date for signing
- d) FC42/16 – Cube Garage cancelled meeting
- e) FC50/16 – Trewoon Social Club – no correspondence received from solicitors
- f) FC51/16 m) – Andrew Toms – still willing to do any small jobs required by the Parish
- g) FC51/16 n) - Grass Cutting in old churchyard – meeting to be held with Mark Dalby
- h) FC64/16 – St Mewan School – Pending
- i) FC65/16 – Sovereign Play Ltd – Deposit refunded
- j) FC69/16 – Employed with another company

Sticker Activity Park

Text - Mr Gibson – reported Basket Swing issues – Action taken.
 Telephone – Alan Isaacs – reported Basket Swing issues – Basket Swing removed and waiting further repair. Completed today.

Trewoon Play Area

Due to an incident regarding access Cllr Kneller inspected the site and considered it was deemed urgent to re-site the large gate of entrance to field back past to give children access to the small top gate entrance of the play area. Action: W/C 5th September 16.

Mr Jeff Blake – Trewoon Play Area

Informed the clerk the small top access gate had been vandalised. He organised a repair.

The tree trunk in the children’s play area has been cut up due to fungi growing – H&S

FC75/16 Committee Meeting Minutes

It was

RESOLVED to adopt the recommendations therein of the:

- a) Planning Meeting held on the 27th July 16 (previously circulated) August 30th
 Planning Meeting not yet available
- b) Allotment Garden Meeting held on the 16th August 16.
 Proposed Cllr Mrs Padley, seconded Cllr Wallis. All in favour.

FC76/16 Consultations

There were no consultations received.

FC77/16 Councillor Workshop/Training with Sarah Mason from CALC

It was

RESOLVED to book Wednesday 5th October 16. Venue to be confirmed.

Proposed Cllr Kneller, seconded, Cllr Stead. All in favour. **Action: Clerk**

FC78/16 Playing Field Carousels

- c) Trewoon – The Chairman explained how the carousel had to be cut to remove and is now in Hewaswater Engineering and are awaiting instruction. The Annual Inspection Engineer will not give a definitive answer on the carousel being compliant for council’s insurer’s because of the disclaimer imposed by Hewaswater. Members discussed how disappointing this is, however there is no alternative other than to dispose of the carousel. Cllr Spencer asked for costs spent to date and the clerk confirmed approximately £108.00 and £250.00. The chairman advised members the shaft that is left will require cutting off to ground level as it is highly likely there is a large concrete base underground.

It was

RESOLVED to dispose of the carousel appropriately. Proposed Cllr Mrs Mitchell, seconded Cllr Mrs Padley. Cllr Mrs Howard suggested the place in Lifton may be interested. **Action: Clerk**

- d) Polgooth – The Chairman explained the same situation could easily apply when trying to access for repair and members need to consider this carousel may ought to be removed and disposed of too. After discussion Cllr Spencer didn’t feel this ought to be scrapped immediately and Cllr Mrs Howard would like to take the same approach as with the Trewoon Carousel.

It was

RESOLVED to apply the same process as Resolved Minute No PF06/16. Proposed Cllr Mrs Howard, seconded Cllr Spencer. All in favour. **Action: Clerk**

FC79/16 Playing Fields

- a) Awaiting the required quotes for new Basket Swing rope. One quote received so far is approximately £600.00. The clerk informed members part of the rope is temporarily duck-taped. Awaiting further quotes.
- b) In view of some ongoing work required, the clerk informed members of a self-employed RPI person who is qualified and currently working for other Parish and Town councils. He is also able to carry out small repairs to equipment. Inspections to be carried out on a regular basis providing documentation and reports required by the council.

Cllr Mrs Tarbox attends meetings of Trewoon Village Hall and is disappointed the Playing Fields are never discussed. There is such a lot of work to be carried out on all of them and the responsibility does always appear to lie with the Parish Council. Cllr Kneller expressed most Parish Councils manage the Playing Fields as they have the expertise required to manage the risk involved. St Mewan Parish Council are taking steps to manage these risks.

It was

RESOLVED to appoint the RPI inspector recommended Mr A Inglefield to inspect every two weeks, monitor the areas and equipment, report and carry out repairs when necessary Proposed Cllr Wynn, seconded Cllr Mrs Padley. All in favour. **Action: Clerk**

FC80/16 Financial

- a) It was **RESOLVED** to vire funds from the budget allocation of Grants, Projects and Burial to the Playing Field Cost Centre due to the possible added expenditure in the Playing Fields. Proposed Cllr Mrs Tarbox, seconded Cllr Mrs Howard. All in favour. **Action: Clerk**
- b) It was **RESOLVED** to give the clerk delegated powers to spend up to £500.00 on Amenities and Playing Fields. Proposed Cllr Kneller, seconded Cllr Mrs Mitchell. All in favour.
- c) It was **RESOLVED** Cllr Mrs Padley to become an authorised signature on the Council's bank account. Proposed Cllr Kneller, seconded Cllr Mrs Mitchell. All in favour. **Action: Clerk and Cllr Mrs Padley.**
- d) It was **RESOLVED** to transfer the responsibility of Scottish Power Feed in Tariff to Cllr Kneller as chairman and Mrs W Yelland as the clerk. Proposed Cllr Mrs Mitchell, seconded Cllr Wallis. All in favour. **Action: Clerk and Cllr Kneller (Chairman)**
- e) It was **RESOLVED** to approve a direct debit from EDF on a billed basis for Sticker Car Park. Proposed Cllr Kneller, seconded Cllr Mrs Tarbox. All in favour. **Action: Clerk**
- f) It was **RESOLVED** to approve a direct debit from South West Water on a billed basis for St Stephens Rd in Sticker. Proposed Cllr Kneller, seconded Cllr Mrs Howard. All in favour. **Action: Clerk**
- g) It was **RESOLVED** to appoint Cllr Mrs Ringrose onto the Finance, Staffing, GP and Audit Committee. Proposed Cllr Kneller, seconded Cllr Mrs Tarbox. All in favour.
- h) It was **RESOLVED** to approve the July and August Payment Schedule as presented. Proposed Cllr Mrs Padley, seconded Cllrs Mrs Mitchell. All in favour.

Income - July/August: 11281.04

Expenditure - July/August: 7659.88

FC81/16 Notice Board in Trewoon

Cllr Wynn reports the status of the notice board at the top of St Mewan Lane by the bus shelter. It cost approximately £400.00 and the keys are lost. The actual window is now obscure. A new key is £5.00 plus postage. To supply a new cabinet piece is £50.00 plus £20.00 carriage with the holes already drilled. St Austell Glass is £37.00 plus vat, B & Q is £43.00 and Trago Mills is £20.49. Cllr Wynn has kindly made temporary keys.

It was

RESOLVED to carry out repairs to the notice board. Proposed Cllr Mrs Mitchell, Seconded Cllr Wallis. All in favour. **Action: Clerk**

Cllr Mrs Howard exited at 8.00pm.

FC82/16 Neighbourhood Plan Update

The Chairman Cllr Wallis reported that comments on the second consultation were now being considered and should be able to report at the meeting of the Neighbourhood Plan on Monday 12th September 16. The documents are progressing well and will be available shortly for Cornwall Council scrutiny. Pleased with the grant from Awards for All of over £4000.00 which should enable the completion of the work. Confirmed to Mr Tolliday the revised plan shows The Goffin as a designated open space.

FC83/16 Weed Control

The clerk reported there is no longer any funding from Cornwall Council to assist the Parish Council for providing Weed Control service. The Chairman confirmed there is a meeting booked on Monday 26th September 16 with Cornwall Council for him and the clerk to enter exploratory discussions on what financial support can be offered if the devolution of verge cutting is something the Parish Council wish to take on. Talks will include weed control. Cllr Mrs Padley is concerned if the Parish do consider taking this responsibility on and whilst there maybe support initially, Cornwall Council could remove the support in any year and the parishioners are left to pick up the costs through the Council Tax precept.

It was

RESOLVED that St Mewan Parish Council will not take on the responsibility for Weed Control at the moment. Proposed Cllr Kneller, seconded Cllr Mrs Tarbox. All in favour.

FC84/16 Deterioration of Road Surface in Stoney Lane

Correspondence received from Mr Ball requesting a contribution from the Parish Council to resurface the access on Bye Way 419/1/1. After a site inspection by the Chairman, Vice -Chairman and Clerk, further investigations to Cornwall Council made by the clerk has confirmed the Parish Council are not responsible for the re-surfacing. The Rights of Way Department in Cornwall Council suggested the clerk advises anyone with concerns on surfacing that they write to the Highways Dept Coramc, therefore,

It was

RESOLVED St Mewan Parish Council cannot contribute to the re-surfacing in Stoney Lane. Proposed Cllr Kneller, seconded Cllrs Mrs Tarbox. All in favour.

Action: Clerk to write a letter to Mr Ball.

FC85/16 Correspondence received up to the time of meeting

1. E mail – Wheal Martyn views (previously circulated)

2. E mail – Strategic Planning (previously circulated)
3. E mail – Community Flood (previously circulated)
4. E mail – CALC, vacancies for one councillor and clerk on the Planning Partnership Forum (previously circulated)
5. E mail – St Austell and Mevagissey Community Network meeting date (previously circulated)
7. E mail – Lisa Grigg – New branding for St Austell Area (previously circulated)
8. E mail – Chris Dawson – Mayors Meeting Notes (previously circulated)
9. E mail – CALC Newsletter 4, 6, 7 and 9 (previously circulated)
10. E mail – Volunteer British Red Cross Poster will display on Notice Boards and new website (previously circulated)
11. E mail – Follow up from Minute No:55/16. PCSO B Harris has previously investigated these concerns and confirmed there is no obstruction as all vehicles are legally parked. He was able to reverse onto the drive in question in one move with a vehicle parked opposite. No further action.
12. E mail – Scribe Accounting Office move to Norfolk due to the retirement of Andrew Pickering
13. E mail- Confirmation of clerk attending the Planning session in Launceston on October 6th 16.
14. Copy of Clerks Magazine – Cllr Mrs Ringrose
15. Copy of the St Stephens in Brannel Community Emergency Plan. Clerk's details are incorrect. Advised.
16. E mail – Resignation after 17 years of service from Cllr Jeff Blake. He feels it is time to retire. Mr Blake is willing to continue and support the clerk and the Parish Council in any way he can do so. Cllr Kneller would like to write personally to him.

Tour of the Parish carried out on the 31st August 16 by the Chairman, Vice Chairman and Clerk to view received correspondence concerns below.

17. E mail – Overgrown footpath from Chapel Hill to Woodgrove Park. Small amount of garden waste and overgrowth is coming from an offending property's garden hedge through the fence. Footpath is clear. No further action.
18. E mail – Rear garden boundary slipping away into the park area. The bank doesn't appear to be slipping away and if so it would be within the parameter of the fence which the landowner would be responsible for. No further action.
19. E mail – Concerns over the difficulty of access to Sticker Activity Park when using a double pushchair. The parishioner requests a gate as opposed to the bar access. Photos attached. This will be investigated as part of the Playground Re-Vamp.

FC86/16 Matters of Interest in the Parish (Information Only)

- a) Cllr Mrs Mitchell – Signage required with new clerk's details
- b) Cllr Mrs Tarbox- Trewoon Village Hall disappointed they haven't received an additional £800.00 for the Playing Fields.
The Village Hall are buying new chairs. Any organisation or Community Group are welcome to the old chairs and to contact Mr Jeff Blake for details.
- c) Cllr Wallis – Part of the fencing over the culvert in Little Lane is in poor repair. Concerns over a drop of 20ft into the culvert. Safety issue.
- d) Cllr Stead – Any progress on Trewoon Social Club funds. The clerk informed the item is still with the solicitors.
Suggested council meetings could be nearly paperless with projector screen.
- e) Cllr Mrs Ringrose – Map of the Parish Footpaths in Sticker Notice Board. Would like council to consider replacing.
- f) Cllr Mrs Padley – Dog Bin on St Stephens Rd is rusty and worn. To investigate a replacement.

- g) Cllr Passmore- approached by a resident requesting a sign at the bottom of Chapel Hill.
- h) Cllr Wynn – Clearflow have taken photos of the pipe into the Allotment Garden and are reporting to South West Water.
Verge from Edgecumbe Green Rd into Meadowside Park Trewoon needs cutting.
Three steel posts which could be a Health & Safety issue because of four houses being built nearby.
- i) Mrs Mitchell delighted with how Polgooth Village Hall car park is looking with the new tarmac laid and is now able to accommodate more parking spaces.
- j) Clerk – Mr Minear of Trevanion Rd Trewoon is concerned over blocked pipes on agricultural land belonging to Mr Tucker which causes flooding into his drive. The clerk has advised him that Restormel laid the new drainage system which was then subsequently passed to Cornwall Council and any issues should be directed to Cornwall Council. The clerk has given telephone numbers and departments required.
- k) Clerk- Mrs Bailey requests brambles cutting back at Hewawater by the Notice Board. The clerk asked if members were happy for Andrew Toms who is willing to do the trimming when he is next there as per services. All agreed.

Mr Tolliday exited at 8.42pm

In view of the confidential of the business about to be transacted we ask that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

FC87/16 Confidential

- a) Staffing
The clerk left the meeting at 8.43pm
The clerk re-entered at 8.52pm
It was
RESOLVED to offer the clerk a permanent contract of employment which will be presented at the October 16 meeting. The clerk thanked everyone for their support. Proposed Cllr Kneller, seconded Cllr Passmore. All in favour.
- b) The Chairman of Full Council is very much aware of the time scale involved in being able to meet the challenges for new Playing Field Equipment, in addition to the amount of money required to do so. A route which members may wish to consider like other Parish and Town Council's is for the council to take out a Public Works Loan. It is cheap borrowing and if appropriate it will enable the Parish Council to re-vamp the Playing fields as required.
More information will be available at the next meeting for members to consider.

There being no other business to be transacted the Chairman closed the meeting at 9.00pm

Signed.....

Chairman of St Mewan Parish Council

Date.....