

Minutes of the Ordinary Council Meeting of St Mewan Parish
Council held at Polgooth Village Hall on Wednesday 22nd June
2016 commencing at 7.00pm

Present

Councillors Mrs M Mitchell, Mrs G Tarbox, Mrs J Padley Mrs J Ringrose, J Spencer, A Wynn, D Stead, G Blake, C Passmore, J Kneller, R Wallis

In Attendance

Wendy Yelland – (Clerk)

Public Attendance

Mr R Tolliday, PCSO B Harris

FC31/16 Declaration of Office - 2016/2017

Cllr Kneller duly signed the Declaration of Office.

FC32/16 Apologies

Cllr Mrs Howard. Duly received and accepted.

FC33/16 Public Participation

Mr Tolliday - Enquiring if there would be future discussion on 'The Goffin' becoming an informal space. Cllr Wallis, chairman of the Neighbourhood Plan confirmed they have enlarged the informal space in Polgooth which includes 'The Goffin'. This will protect it regarding development. Currently there is no channel as yet on what the space will be used for.

PCSO Harris – Read police report for May

- 1 – Common Assault – Trewoon
- 1 – Criminal Damage (Property) - Polgooth
- 1 – Theft from Motor Vehicle – Polgooth
- 1 – Theft (by finding) – Blackpool
- 1 – Possession of Controlled Drug – Polgooth

Total of 5 crimes in the Parish with 3 known offenders.

Checked the last two month logs where there have been various types of crimes. Committed with Polgooth and Sticker who are receiving the highest in the Parish. Received detailed information from PCSO Harris on the current parking issues in Sticker Car Park. A clear display of the conditions of use and to ensure the conditions are not misconstrued. Fixed penalty bags received. Brief discussion. The council received legal topics on the issue from PCSO Harris. The Chairman invited any questions from members.

Cllr Wynn queried whether the police can advise or enforce appropriate clothing to be worn by motorcyclists. PCSO Harris confirmed they have no powers and sure this is something that would be advised in their CBT training.

FC34/16 Annual Council Minutes

It was

RESOLVED to accept the minutes of the Annual Council Meeting held on the 11th May 16 as a true and accurate record. Proposed Cllr Mrs Mitchell, seconded Cllr Wynn. All in favour.

FC35/16 Matters Arising (Information Only)

- a) FC08/ 16 – Schedule of Meeting Changes – Circulated

- b) FC19/16 – Memberships for SLCC and CALC renewed. FOC to NALC
- c) FC20/16 – Website – In progress. Working e-mail address, holding website page, linked to Facebook and Twitter.
- d) FC22/16 – Planning - Development off St Mewan Lane – Invite to attend Council Chambers 6th June 16. Emailed Planning Committee. Cllr R Wallis attended.
- e) FC25/16 Car Park – Meeting held Thursday 16th June 16. Notes completed and circulated.
- f) FC27/16 – Bank Details submitted for change – confirmation by text and receiving statements.

Sticker Activity Park

Western Power re signage for underground cable ref no 2514750/01208 92227 – Completed

Trewoon Park

PF06/16 - Carousel removed Tuesday 21st June 16.
Update - Email from Hewaswater received 22nd June 16

The clerk has requested Hewaswater engineering send a report on costs of bearing renewal before any work commences and report to Full Council.

Polgooth Playing Fields

Still awaiting confirmation from Sovereign of re-scheduled date for Swings.

Rights of Way

New footpath map from CC, contractor received map and confirmed work will commence on 4th July 16

New Website

A presentation, through the projector was made by the Chairman showing members the progress on the new website. Members were pleased with the development so far. Investigating a new logo which will replicate the chain of office. Cllr Wallis suggested a What's On.

FC36/16 Committee Meeting Minutes

It was

RESOLVED to adopt the recommendations therein of the

- a) Planning Meeting held on the 16th May 16
 - b) Playing Field Meeting held on the 14th June 16
 - c) Rights of Way Meeting held on the 14th June 16
- Proposed Cllr Mrs Mitchell, seconded Cllr Kneller. All in favour.

FC37/16 Consultations

There were no consultations.

FC38/16 Trewoon Carousel

Expenditure exceeds the amount under the council's Financial Regulations, therefore

It was

RESOLVED to approve expenditure required on the renewal of timbers when

appropriate at a cost of cost of £995 - £1195.
Proposed Cllr Spencer, seconded Cllr Padley. All in favour.

FC39/16 Footpaths as per LMP Agreement 2016/2017

It was

RESOLVED to approve the contractor to carry out the works as per CC time schedule as per costs quoted. Proposed Cllr Mrs Padley, seconded Cllr Mrs Mitchell. All in favour. **Action: Clerk**

FC40/16 Projector and Screen

The Chairman presented item information with costs.

It was

RESOLVED for the Chairman and Clerk to spend up to £500.00. Proposed Cllr Kneller, seconded Cllr Mrs Padley. All in favour. **Action: Chairman and Clerk.**

FC41/16 Sticker Scout Association

Members received draft side letter and meeting notes previously circulated. The Chairman invited questions. Cllr Wallis made mention regarding the responsibility of repairs to the track leading down. Cllr Kneller confirmed the Parish Council would not be responsible and the Scout Association were fully aware of this. The Scout Association are currently in dialogue with CC as there appears to be a dispute over ownership.

It was

RESOLVED to accept the side letter as a deed of variation and be signed by all parties. Proposed Cllr Mrs Mitchell, seconded Cllr Passmore. All in favour. **Action: Chairman and Clerk.**

FC42/16 Sticker Car Park

Meeting notes between Mr Richard Robinson, the Chairman and Clerk were circulated. Discussion took place. Complaints had been received. Cllr Mrs Padley had also received a complaint at the village hall meeting she attended. The chairman confirmed there would be a review in a month's time. Suggestions put forward on signage, letters, fixed penalty notices, pay and display, possible permits, height restriction barrier.

It was agreed to send a holding letter to the complainant. **Action: Clerk**

FC43/16 Councillor Training CALC

It was

RESOLVED to confirm Monday 11th July 16 to receive training from Sarah Mason. Costs were confirmed. Cllr Kneller asked for commitment. Cllr Wallis unable to attend. Proposed Cllr Kneller, seconded Cllr Mrs Padley. All in favour. **Action: Clerk**

FC44/16 General Maintenance Challenges

The Chairman presented information on three candidates who were interested in a casual position working in the Parish on a self-employed basis. Discussion took place and whilst all three candidates were equally suitable, costs had to be considered, therefore

It was

RESOLVED to accept the third candidate and give the clerk delegated powers to

to recruit the chosen candidate on a trial basis. Proposed Cllr Spencer, seconded Cllr Mrs Tarbox. All in favour. **Action: Clerk**

FC45/16 Neighbourhood Plan Update - Chairman Cllr Wallis

The informal consultations in May were successful and thanks to everyone who helped. The presentation from CRCC was excellent and over 100 people were in attendance over the three days and subsequent comments have been analysed. The key issues were policies 1-3 for all villages. A lot of controversy has surrounded the recent development plan approved off St Mewan lane which would come under Policy 4, and controls development outside the boundary and cheaper housing, however this is not written and been approved. Important to retain landscape and the necessity for a buffer zone between Trewoon and St Austell. Requirement is to re- write and highlight the area not suitable for development. The Goffin in Polgooth is now designated as an open space. Continued work with CRCC. Cllr Mrs Tarbox is pleased with the extension of the buffer zone. Ongoing parking issues in St Mewan Lane. The Parish Council could apply for Traffic Regulation Orders, the consultation fee would be £3000.00 which the parish could claim back. **Action: Clerk to research Traffic Regulation Orders.**

FC46/16 Planning Update

It was agreed to delete this item from future agendas. Thank you to Cllr Wallis who attended the Strategic Planning Meeting regarding the development off St Mewan Lane. Cllr Wallis put forward objections on behalf of the Parish Council, raised issues and encouraged refusal. Cornwall Cllr Malcolm Harris also spoke with objections. There was a long discussion on the location but the outcome was 7 votes to 5 for approval. It was considered a well-designed development.

FC47/16 Handling of Complaints Procedure

Members received draft previously circulated as per recommendation.

It was

RESOLVED to adopt the Handling of Complaints procedure. Proposed Cllr Mrs Mitchell, seconded Cllr Wynn. All in favour.

FC48/16 Grants

To prepare draft grant policy for approval at the next meeting. **Action: Clerk**

FC49/16 Financial

The Chairman read the May payment schedule.

It was

RESOLVED to approve the May schedule as presented. Proposed Cllr Wynn, Seconded Cllr Spencer. All in favour.

Income: 1500.00	Expenditure: 4142.89
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FC50/16 Correspondence received up to time of meeting (Information Only)

1. E mail - Police Liaison Meeting – Inspector Ed Gard request for Representative from PC.
2. E mail - Resident Complaint – Sticker Car Park and Lower Playing Fields. FC42/16
3. Telephone - Complaint from Carer via Cllr Blake – Trewoon – Overgrown Verges. Submission Ref:101002816170. Telephone call asking for emergency attention Ref:

161851652. E mailed Martin Wherry at CC as not enough verge was cut for visibility. Action by the clerk.

4. E mail - Complaint via Sara Williams/Cllr Kneller – St Mewan School Lane Overgrown Hedges. Several complaints from resident, no response from CC Submission Ref: 101003429512. Telephone call asking for emergency attention Ref:161851699. Actioned by the clerk.
5. E mail -Complaint via Sara Williams/Cllr Kneller – Trewoon – Overgrown embankments. Actioned by the clerk.
6. E mail – Mr Budge - Complaint – resident in Trewoon – Speeding. Noted
7. E mail – Mr Canning – Complaint- resident in Trewoon. Letter to Cornwall Cllr Harris regarding speeding in Trewoon and subsequent reply from CC. Acknowledged by clerk.
8. Highways – Directive from Adrian Lake CC regarding verge cutting and prioritising of work is required with a smaller budget for 2016/17.
9. Petition to Cornwall Council – Camborne Town Council.
10. Petition to Parliament – Mr Paul Lai – Mental Health.
11. Letter – Steve Double MP – Potential business rate relief on Public Toilets. Noted.
12. E mail - Communities & Devolution – Briefing on the Cornwall Electoral Review – John Wood. Clerk will circulate on request.
13. E mail – CALC:
 - a) E mail - Star Council of the Year Awards. Young Cllr -Clerk – Cllr - Outstanding Project – Local Council Outstanding Project – Council of the Year. Submissions on line by 31st July 16.
 - b) E mail - Planning Partnership Minutes – clerk will circulate on request.
 - c) E mail - Planning – How to raise items for Future Planning Partnership – next meeting 15th Sept 16. Clerk will circulate on request.
 - d) E mail - Bus Services Bill – NALC.
 - e) E mail -CALC May Newsletter – clerk will circulate on request.
 - f) E mail - Bills announced in the Queen’s speech 2016.
 - g) E mail - Burial Ground circulated by E mail to Cllrs.
14. E mail - Sticker Road Race 25th June 16 – Road Closure approved.
15. E mail -Community Network – circulated prior to meeting on the 9th June 16.
16. Letter - Iron Brothers – Foundry in Wadebridge for Finger Post restoration.
17. E mail - Results from 2015 RSPB Survey – clerk to circulate on request.
18. Verbal communication from Mr Gilbert ref the sale of Trewoon Social Club.
19. Letter - Invite from St Stephens in Brannel – Coffee and Cake Events Neighbourhood Plan.
20. E mail – Lisa Grigg Formal Consultation to receive in the next week – relocation of St Austell Crown Post Office.

FC51/16 Matters of Interest in the Parish

- a) The Parish Council will be working towards Wi Fi at all village halls
- b) Notice Boards Minute No.FC16/16 – This item can be addressed by the maintenance man.
- c) Strimming at Hewawater Minute No FC16/16 – This item can be addressed by the maintenance man.

Cllr Wynn is still very concerned at the speeding through Trewoon. Suggestions to take note of registration numbers and log with the police. The illuminated signs are permanently lit but this is still not a deterrent. The A3058 is an extremely dangerous road. Cllr Kneller confirmed the Parish Council will continue to support Cllr Wynn’s campaign.

Cllr Stead made mention to the now sold Trewoon Social Club. Cllr Kneller confirmed the Parish Council are awaiting confirmation from the solicitors. Asked if

Cllrs would have new E mail addresses with the new website. If projectors were in all village halls with Wi-Fi it the parish could be totally paperless.
Cllr Blake – Commented on monies from the Wind Turbine installation at Blackpool.
Cllr Mrs Tarbox mentioned the inconsistency of cutting in areas of the churchyard.
Cllr Blake confirmed this is correct as some parishioners like a wild flower area.

In view of the confidential of the business about to be transacted we ask that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

FC52/16 Confidential

It was

RESOLVED the clerk would receive payments as per NALC and CALC recommendations.

There being no other business to be transacted the Chairman closed the meeting at 8.55pm.

Signed.....

Chairman of St Mewan Parish Council

Date.....